

# *2013 Annual Report*

## *Christ Episcopal Church*

*205 North Seventh Street*

*Stroudsburg, PA 18360*

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*PRESENTED ON JANUARY 19, 2014  
10:00 a.m.*

## Agenda

- 1 Call to Order
- 2 Opening Prayer
- 3 Approval of 2012 Annual Minutes ..... Page 3
- 4 Senior Wardens Report ..... Page 5
- 5 Adult Study Group ..... Page 6
- 6 Standing Committee Reports ..... Page 7
  - i Evangelism
  - ii Sunday School
  - iii Treasury
  - iv Columbarium
  - v Parish Life
  - vi Youth Group
- 7 Music Ministry Report ..... Page 12
- 8 Presentation of 2014 Budget ..... Page 14
- 9 Election of Vestry Members
- 10 Election of Delegates to Convention
- 11 Rectors Report
- 12 Closing Prayer

### MEMBERS OF VESTRY

Michele Causton, Senior Warden | Bob Nelson, Junior Warden  
Frank Colletta, Jr., Howard Alleger, Michael Shands,  
Martha Linne, Sharon Potter, Jennifer Sutherland

### CHURCH STAFF

The Rev. J. Douglas Moyer, Rector  
Louise K. Bach, Parish Administrator  
Susan Stillo, Organist/Choir Director  
Debby Tanico, Bookkeeper  
Dolores Cable, Sexton

CHRIST EPISCOPAL CHURCH  
ANNUAL MEETING REPORT FOR 2012  
MINUTES FOR JANUARY 20, 2013

Call to Order

The Annual Meeting of Christ Episcopal Church was called to order with an opening prayer led by Senior Warden Cheryl Cloke at 10:35 a.m.

Approval of 2011 Annual Minutes

Cheryl asked for a motion to approve the minutes of the 2011 Annual Report. The date of the minutes was questioned and determined to be correct. Also questioned was the second sentence under the heading "Presentation of the 2012 Budget" by Steve McQueen, treasurer. Steve's response was to delete that line from the minutes. There being no further questions, or concerns, Cynthia Leenerts made a motion to approve the minutes as emended. Howard Allegre seconded the motion. The motion carried.

Senior Warden's Report

As the report is included in the package, Cheryl chose to relate a story about her term as Senior Warden, i.e., what she had learned; the people of the parish; and the skills she picked up along the way.

Adult Study Group

Verbal report not given by Barbara Cramer, however, written report is included in the packet.

Standing Committee Report

a) Evangelism - Jennifer Sutherland

Full report given in packet, that Jennifer read to the congregation.

b) Sunday School - Chris Nelson

Full report given in packet. Chris made an appeal for volunteers to build props for the 2013-14 school year that will tie in with the Godly Play themes.

c) Treasurers Report - Steve McQueen

Report and 2013 budget is included in the packet. Questions arose regarding the projected deficit of (11,241) in 2012, if Deacon Kim's salary is paid by CEC (she is paid by the Diocese; however, CEC cover's her mileage), and the increase of 3% of Endowment Investment that is stated under the Financial Performance heading. All concerns were addressed satisfactorily by Steve.

Steve then went on to tell the congregation about his resignation and that Theresa Colletta and Joan Woisin would be co-treasurers for the upcoming year.

#### d) Columbarium Report - Patti Alleger

There were three new internments in the columbarium in 2012 and one relocation. The original unit is nearly full with only two niches remaining. There are a total of 40 niches in each unit. The second unit has three niches filled and three on reserve.

The Vestry has raised the cost of a niche from \$300.00 to \$450.00, to help with the purchase of a future unit. Niches can be purchased in advance to insure a location of choice.

I encourage members of Christ Church to consider this option as a loving and peaceful resting place. The combination of the Baptismal Font and Columbarium, in the same sacred space, provides a perfect Alpha and Omega to our church life together.

Total Value in the Columbarium Account at Morgan Stanley as of 12/31/12 is \$4,741.43

Anyone wishing more information about the Columbarium and contact me at: [palleger@ptd.net](mailto:palleger@ptd.net) or by phone: 424-1423

#### Presentation of 2013 Budget- Fr. Doug

The 2013 budget is included in the packet. There were no questions from the floor.

#### Election of Vestry Members

Three Vestry terms have expired (Andrea McQueen, Ardelle Starnadori and Cheryl Cloke). Cheryl asked for any nominations from the floor. There being no nominations from the floor, the vestry called Howard Alleger, Michele Causton (Sr. Warden) and Martha Linne. By unanimity, the new vestry members were elected by acclamation.

#### Rectors Report - Fr. Doug

The report was not included in the original handout, however, it was distributed via electronic transmission afterward with the original report then being emended along with the list of expressed gratitude to the many people who have worked very hard and volunteered long hours to help make the congregation what it is today.

Father also gave a small gift of appreciation to Andrea, Ardelle and Cheryl for serving on Vestry.

#### Closing Prayer- Fr. Doug

A closing prayer was said by Fr. Doug. There being no further business before the congregation, Father asked for a motion to close the meeting.

Barbara Cato made a motion to close the meeting; it was seconded by Michael Shands. There were no further discussions, the meeting adjourned at 11:30 a.m.

Louise K. Bach  
Clerk of Vestry

#### **#4 – SENIOR WARDEN REPORT**

Michele Causton

“A welcoming, compassionate, and healing community” is the vision and chosen mission statement for Christ Church. When reflecting on the past year one can see why this statement represents the members of our congregation, committees, youth, vestry and staff. Time and time again these words were put into action.

In March of 2013 Christ Church began a partnership with the Bridges Out of Poverty Program by hosting families and providing a welcoming environment and meals for approximately 60 people when needed. Many members of the congregation worked to set up, cook and provide dinners for the family’s involved. In addition to meals a number of members from our congregation volunteered as mentors to the families. School supplies, Easter and Thanksgiving Baskets, Christmas gifts and stockings were also provided by the members of the congregation.

In addition to the Bridges program, we reached out to organizations such as AA and NA by providing a secure and welcoming environment for them to conduct meetings and support their healing process. The food pantry area has shelves and will be up and running in the near future and some interest in a soup kitchen has been shared.

In the upcoming year we will be looking forward to the creation of an outreach committee to organize the groups and individuals who generously donate their time, talents and money to these programs.

With help and assistance from Mother Kim, the youth group was reenergized and began its chosen mission work. With much support from the congregation the youth participated in mission work that included; Christmas stockings for Bridges Out of Poverty children, Relay for Life, Operation Christmas Child and fundraising events. While working on the Relay for Life our youth also worked closely with the First Presbyterian Church on Main Street in Stroudsburg. By having our youth join another youth group new relationships were forged and their mission project was a huge success.

Other highlights for our youth was the nomination of a youth vestry member, youth attended the Bishop’s Nightwatch and Christophany, as well as a youth retreat and fellowship weekend.

In addition to the work completed by the youth group, attention should be brought to the many contributions our youth have made this year to our church. Free daycare during the 10:00 service, youth choir, bells and orchestra, the youth service, shelves for our food pantry and cleaning of the “dungeon,” fall clean up and acolytes to name a few.

Thank you to our youth and those who support their many endeavors.

Our parish life committee was very busy this year supporting and organizing many of our Bridges out of Poverty dinners, organizing the annual church picnic, the Shrove Tuesday Pancake Supper, Corned Beef Dinner and an interfaith gathering in fellowship hall. Coffee hour continues following the 10:00 service as an opportunity for fellowship for all.

New improvements have been made to our web page and now include a church schedule allowing church members and visitors an opportunity to participate in our

many functions and mission work. If you are planning an event or would like to begin a new ministry please check with Louise or Fr. Doug so the schedule is kept updated.

On a personal note, I am so thankful for the gift of serving on vestry. So many of our congregation give to Christ Church in many ways. So many names and contributions of time, talent and money that they are unnamable due to the possibility that someone may be missed. The compassion, empathy, enthusiasm, fellowship, and generosity observed by me throughout my first year on vestry was life changing. The gift of peace in my heart and mind and hope in our community was something I never expected to experience during this journey. I can only hope in the upcoming year to return the many gifts this congregation has given me through the simple opportunity to participate in God's work.

It is my dream for the upcoming year for Christ Church to have our outreach program develop and become stronger, for our youth to experience and relate to the many stories they have been taught in Sunday school while doing their mission work and to put God's words into actions and for our congregation to welcome new members and continue in many opportunities for fellowship.

Fellowship is a wonderful gift, and friendship among believers is even more wonderful. When we experience fellowship with other believers, God promises to be in our midst. Thank God that the church can bring together people who may be very different but who share a common perspective on life. I am grateful for all the believers around me who encourage me as I walk with God. May our fellowship with each other increase our faith and make us more excited about serving God.

*"Let us think of ways to motivate one another in acts of love and good works. And let us not neglect our meeting together, as some people do, but encourage one another." HEBREWS 10*

## **#5 – ADULT STUDY GROUP**

Barbara Cramer

### Tuesday Bible Study Group

A small group has been meeting for several years on Tuesday afternoons for Bible study. This year we read two books accompanied by DVD studies by Nancy Guthrie, "The Promised One: Seeing Jesus in Genesis" and "The Lamb of God: Seeing Jesus in Exodus, Leviticus, Numbers and Deuteronomy." After completing a study of Revelation, it was compelling to come full circle and find Jesus in the first books of the Bible. We just completed a DVD and workbook study by Beth Moore, "David: Seeking a Heart Like His." Since the scripture readings are all fresh in our minds, we have begun a DVD study of David by Priscilla Shirer, Beth Moore, and Kay Arthur entitled "Anointed, Transformed and Redeemed."

Though most of our studies are by women and for women, our group includes two men and anyone is welcome to join us at any time. None of us are "experts." That's why we use materials prepared by someone more knowledgeable than we are. Call or e-mail Barbara at 570-424-6921 or [bjcramer@ptd.net](mailto:bjcramer@ptd.net) if you are interested in joining us.

## Prayer Chain and Cards to our Homebound

“Prayer Chain” is actually a misnomer in the age of e-mail. We rarely use the phone these days. Some might call us “Prayer Warriors,” but I prefer the more gentle title “Prayer Shepherds,” used by Wesley L. Duewel in his book on prayer, “*Ablaze for God.*” The Book of Common Prayer is the foundation of most of our prayers. Each name is added to the list according to their particular need, if known, so we can be specific in our prayers. A current Prayer List is kept on one of the prie-dieux by the chapel at the back of the sanctuary, making it available so anyone can pray for the concerns of our Parish. The names of those whose concerns are completely confidential are not included on that list.

Prayer is a quiet, hidden ministry, a ministry of love that comforts those for whom we pray and their families, knowing they are being lifted up in prayer at critical times in their lives. As Duewel writes, “Prayer is joining with God the broken-hearted Father, Christ the weeping High Priest, and the tender, interceding Holy Spirit by sharing their heartbeat and bearing with them the same burdens which they carry in their loving hearts. To pray with tears is to make an eternal investment. To pray with tears is to sow your tears for eternal harvest. No tear shed in burdened intercession for others is ever forgotten by God, unrecorded, or in vain. Intercession watered with your tears is one of the most powerful forms of prayer known. As sure as God is in heaven, ‘Those who sow in tears will reap with songs of joy.’ (Psalm 126:5)”

We are thankful for prayers and tears of Howard & Patti Alleger, Bob Barker, Jo Bauer, Jenny Collier, Barbara Cramer, Jessie Eisel, Pat Figueras, Allison Forth, Trish Hughes, Gil Janes, Cynthia Leenerts and Eileen Lindsley who are dedicated to keeping the people on our list in prayer each day, many of whom are strangers. We also have two former members, Gini Strunk and Gloria O’Sullivan, who, though geographically distant, continue to pray through our list.

In addition to continued prayer, cards are sent to our homebound during the year, sometimes created by our Sunday School children. Members of our Prayer Chain may also send notes of encouragement and comfort to those for whom we pray.

If you would like to be a Prayer Shepherd or ask for prayer for someone you know, call or e-mail Barbara at 570-424-6921 or [bjcramer@ptd.net](mailto:bjcramer@ptd.net).

## #6 – STANDING COMMITTEE REPORTS

### *i. EVANGELISM: JENNIFER SUTHERLAND*

Committee members: Barbara Cato, Jessie Eisel, Cynthia Ogelsby, and Patricia Figueras.

Goal of the Committee: Help spread the Christian message and raise the profile of Christ Episcopal Church in the community.

Monthly visits to Golden Living Center Stroud Nursing Home occurred on the last Saturday of each month. On the last Sunday of each month we would hold our meeting after the 10am service to discuss lay Eucharistic visits, visits to the Nursing Home, and knitting projects.

Ten monthly visits and 141 individual room visits were made to Golden Living Center Stroud Nursing Home residents for the year 2013. Hymns were sung to the residents, prayers were read, and Forward Day by Day booklets were given out. At

times we would just talk and let the resident reminisce about their past and voice their concerns for the future.

Twenty-one sick and shut in visits were made by Jessie Eisel. Jessie Eisel would lovingly provide the Holy Eucharist to Allison Forth, Albert and Maria Matos during her visits.

Cynthia Ogelsby made sixteen knitted caps and Antonia Harewood made 13 for the Care Wear program at Pocono Medical Center. These hats will provide warmth for the preemies in their Neonatal Intensive Care Unit.

Five members of Christ Episcopal Church have visited Golden Living Nursing Home to get an idea on what we do on our monthly visits. These members were Cynthia Nortey, Loretta Jones, Antonia Harewood, and Andrea McQueen and Algay Wowo.

The goal for 2014 will be to continue to grow in membership and reach out to the people of our community.

## ***ii. SUNDAY SCHOOL: CHRIS NELSON***

We continue to add new students to our Sunday School - at last count we have 38!! We continue to use the curriculum put together by Barbara Cramer and her mother using stories and felt board characters. The children really seem to understand the stories and are able to share their knowledge with teachers, classmates, and families alike. Class begins with a song if we're preparing for Children's Service, then the lesson is read, followed by the children separating into different age groups for the craft and to discuss the day's lesson. In addition to classes and weekly crafts, the children completed the following activities:

- Made Valentine's Day cards for our home bound parishioners
- Packed 26 Easter baskets, with donations from our generous congregation, for the children of our Bridges Out of Poverty participants
- Held a "Welcome Back to Sunday School" sleep over at Church in September
- Raised \$60.00 in 4 weeks to purchase 5 ducks and 2 chickens for a family in a developing country
- Sang Offertory songs for the congregation during special Children's Services
- Participated in the Church's annual Christmas Eve Pageant

A special thank you to our volunteer teaching staff: Barbara Cramer, Michael Shands, Leticia DiPipi, Stacey Hoyt, Patti Laing, and Frank Colletta. We also welcomed Greg Tanico, a seasoned Sunday School teacher, and two teen volunteers - Derrick McKay and Carlee Haase to our teaching staff.

If any of our congregation, especially teen members, would like to teach Sunday School, please contact me at [nelsonsh@noln.com](mailto:nelsonsh@noln.com) or see me any Sunday morning just before or after the 10:00 service. We're always looking for more teachers.

Please remember that Sunday School begins at 9:45 Sunday mornings. It is important for your child to be there on time in order to hear the day's lesson.



**iii. TREASURER'S REPORT: HOWARD ALLEGER**

Christ Episcopal Church

**Balance Sheet (UNAUDITED)**

01/16/2014 10:15 AM

2013 Balance Sheet as of Deember 31, 2013 - Presented  
01/19/2014

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|                                     | Current Year        | Previous Year       |
|-------------------------------------|---------------------|---------------------|
| <b>ASSETS</b>                       |                     |                     |
| BANK ACCOUNTS                       |                     |                     |
| CHECKING ACCOUNTS                   | \$12,974.34         | \$13,601.18         |
| SAVINGS ACCOUNTS                    | 4,500.00            | 0.00                |
| Subtotal Bank Accounts              | 17,474.34           | 13,601.18           |
| CASH ON HAND                        |                     |                     |
|                                     | 250.00              | 249.60              |
| INVESTMENTS                         |                     |                     |
|                                     | 807,748.69          | 752,222.91          |
| FIXED ASSETS                        |                     |                     |
| EQUIPMENT                           | 6,386.00            | 5,116.17            |
| Subtotal Fixed Assets               | 6,386.00            | 5,116.17            |
| <b>TOTAL ASSETS</b>                 | <b>\$831,859.03</b> | <b>\$771,189.86</b> |
| <b>LIABILITIES</b>                  |                     |                     |
| CURRENT LIABILITIES                 |                     |                     |
| PAYROLL DEDUCTIONS                  | \$1,492.69          | \$1,367.94          |
| PASS THRU CONTRIBUTIONS             | 239.00              | 739.00              |
| OTHER CURRENT LIABILITIES           | 4,390.00            | 4,351.00            |
| Subtotal Current Liabilities        | 6,121.69            | 6,457.94            |
| LONG-TERM LIABILITIES               |                     |                     |
| MORTGAGES & LOANS                   | 0.00                | 10,946.66           |
| <b>TOTAL LIABILITIES</b>            | <b>6,121.69</b>     | <b>17,404.60</b>    |
| <b>NET ASSETS</b>                   |                     |                     |
| UNRESTRICTED                        | \$818,873.56        | \$755,899.57        |
| DONOR RESTRICTED                    |                     |                     |
| TEMPORARILY RESTRICTED              | 6,863.78            | -2,933.47           |
| PERMANENTLY RESTRICTED              | 0.00                | 819.16              |
| Subtotal Donor Restricted           | 6,863.78            | -2,114.31           |
| <b>TOTAL EQUITY</b>                 | <b>825,737.34</b>   | <b>753,785.26</b>   |
| <b>TOTAL LIABILITIES AND EQUITY</b> | <b>\$831,859.03</b> | <b>\$771,189.86</b> |

Christ Episcopal Church

Income and Expense Statement (UNAUDITED)

01/16/2014 10:25 AM

2013 Income & Expense Statement - Presented 01/19/2014

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|                               | Current Period     | Year to Date Budget | YTD Budget Difference | Next Year Annual Budget |
|-------------------------------|--------------------|---------------------|-----------------------|-------------------------|
| <b>INCOME</b>                 |                    |                     |                       |                         |
| CONTRIBUTION INCOME           |                    |                     |                       |                         |
| UNRESTRICTED                  | \$158,997.75       | \$140,800.00        | \$18,197.75           | \$155,300.00            |
| DONOR RESTRICTED              | 6,661.81           | 1,000.00            | 5,661.81              | 2,700.00                |
| Subtotal Contribution Income  | 165,659.56         | 141,800.00          | 23,859.56             | 158,000.00              |
| INTEREST INCOME               |                    |                     |                       |                         |
| Investment Interest           | 11,189.58          | 11,400.00           | -210.42               | 11,900.00               |
| Subtotal Interest Income      | 11,189.58          | 11,400.00           | -210.42               | 11,900.00               |
| MISCELLANEOUS INCOME          | 24,377.63          | 17,250.00           | 7,127.63              | 17,600.00               |
| <b>TOTAL INCOME</b>           | <b>201,226.77</b>  | <b>170,450.00</b>   | <b>30,776.77</b>      | <b>187,500.00</b>       |
| <b>EXPENSES</b>               |                    |                     |                       |                         |
| FIXED EXPENSES                |                    |                     |                       |                         |
| SALARIES / BENEFITS           | \$117,785.99       | \$121,774.00        | -\$3,988.01           | \$125,855.00            |
| ADMINISTRATIVE EXPENSE        | 10,183.24          | 6,050.00            | 4,133.24              | 4,850.00                |
| BUILDING & GROUNDS            | 22,185.10          | 27,550.00           | -5,364.90             | 21,100.00               |
| Subtotal Fixed Expenses       | 150,154.33         | 155,374.00          | -5,219.67             | 151,805.00              |
| CHURCH MINISTRIES             |                    |                     |                       |                         |
| DIOCESE                       | 22,998.85          | 24,712.00           | -1,713.15             | 22,424.00               |
| COMMUNITY / OUTREACH          | 1,533.51           | 1,000.00            | 533.51                | 3,071.00                |
| WORSHIP                       | 5,930.46           | 4,000.00            | 1,930.46              | 5,700.00                |
| SPIRITUAL NURTURE             | 748.04             | 1,150.00            | -401.96               | 800.00                  |
| STEWARDSHIP                   | 265.31             | 800.00              | -534.69               | 0.00                    |
| FELLOWSHIP/PARISH LIFE        | 1,101.92           | 1,000.00            | 101.92                | 1,000.00                |
| EVANGELISM                    | 1,544.00           | 1,500.00            | 44.00                 | 500.00                  |
| CHRISTIAN EDUCATION           | 904.98             | 2,000.00            | -1,095.02             | 2,200.00                |
| Subtotal Church Ministries    | 35,027.07          | 36,162.00           | -1,134.93             | 35,695.00               |
| OTHER EXPENSES                | 1,808.69           | 0.00                | 1,808.69              | 0.00                    |
| <b>TOTAL EXPENSES</b>         | <b>186,990.09</b>  | <b>191,536.00</b>   | <b>-4,545.91</b>      | <b>187,500.00</b>       |
| TRANSFER ACCOUNTS             |                    |                     |                       |                         |
| TRANSFER FROM OTHER FUNDS     | \$3,215.85         | \$0.00              | \$3,215.85            | \$0.00                  |
| <b>TOTAL TRANSFERS</b>        | <b>3,215.85</b>    | <b>0.00</b>         | <b>3,215.85</b>       | <b>0.00</b>             |
| <b>EXCESS INCOME\EXPENSES</b> | <b>\$17,452.53</b> | <b>-\$21,086.00</b> | <b>\$38,538.53</b>    | <b>\$0.00</b>           |

**iv. COLUMBARIUM REPORT: PATTI ALLEGER**

There were two new internments in the columbarium in 2013.

The original unit is nearly full with only two niches remaining. There are a total of 40 niches in each unit, 38 have been filled in the original unit, and 29 remain in the second unit.

The Vestry has raised the cost of a niche from \$300.00 to \$500.00, to help with the purchase of a future unit. We now provide the container in which the funeral director can place the cremains. These are designed for our Columbarium niches. Niches can be purchased in advance to insure your location of choice.

Please stop by the Columbarium at the back of the church in the chapel, and consider this loving, peaceful place as a final resting place for you and your loved ones. The combination of the Baptismal Font and Columbarium, in the same sacred space, provides a perfect Alpha and Omega to our church life together.

The total value in the Columbarium account at Morgan Stanley as of 12/31/13 was \$4,646.43. Anyone wishing more information about the Columbarium can contact me at: [palleger@ptd.net](mailto:palleger@ptd.net) or by phone: 424-1423

**v. PARISH LIFE: SHARON POTTER**

The Parish Life Committee helps to maintain a sense of community within our parish through organizing and running events and activities for our church members.

Events for 2013

- Weekly Coffee Hour
- Annual Parish Picnic
- Lenten meals after the Stations of the Cross
- Shrove Tuesday Pancake Supper
- Bridges Out of Poverty Meals

**vi. YOUTH GROUP: MARYELLEN AND STEVE WHITELEY**

It has been an exciting and productive year for the Christ Church Youth Group. We kicked off 2013 by joining with the youth group from the First Presbyterian Church in Stroudsburg to participate in the annual Relay for Life charity event, sponsored by the American Cancer Society and chaired locally by our own John Barnak. After several months of frantic fundraising, we took part in the 24-hour relay, held on Father's Day weekend in the football stadium at East Stroudsburg University. We pitched our tents and spent an entire day and night walking around the track to raise money for this worthy cause. At the end of the event, the 33 teams registered in 2013 had raised more than \$89,000 for the fight against cancer, with our team, Youth Against Cancer, contributing more than \$1,700! We want to thank the entire congregation for its support in helping us reach this milestone.

We are planning to, once again, participate in Relay for Life in 2014 in cooperation with the youth from First Presbyterian Church, with a goal this year of raising more than \$2,000. To get the ball rolling, we hosted our first fundraising event in October, a Fiesta Mexican dinner held at the Presbyterian Church on Main Street. We will be having a second fundraiser at Christ Episcopal Church sometime in late February or early March. Stay tuned for further details.

In conjunction with the Presbyterian Church Youth Group, we also participated for the first time in Operation Christmas Child. We spent several weeks collecting toys, candy, and toiletries that we loaded into wrapped shoe boxes. The boxes were then shipped to children of families in need throughout the world in time for Christmas. Together we collected enough items to fill 75 shoe boxes!

In addition to Relay for Life and Operation Christmas Child, the youth group has been active with other community service and fellowship building events. In October, we held a youth group retreat, attended by about 10 youth and 5 adults at the Lehman Rod and Gun Club. We spent our day laughing, fishing, exploring, throwing horseshoes, and discussing our goals and plans for the coming year.

In November, the youth spent several hours at the church in our second annual cleanup. We raked leaves, cleaned the gardens, and gave the exterior of the church a good spritzing up before the busy Advent season.

In December, we went shopping and filled 24 Christmas stockings for the children whose families are participating in the Bridges Out of Poverty program at our church. It was a particularly satisfying event to buy age-appropriate gifts and stuff the stockings for kids in our community who might otherwise have had little to unwrap this holiday season. We look forward to making this an annual Youth Group event.

We are pleased with the work we have accomplished so far, and we look forward to contributing even more to our Church family and the wider community in the months and years ahead. We would like to thank all the members of Christ Episcopal Church for the enormous support you have given us as we explore our spirituality, build a stronger society, and discover our places in our church and in our world.

The Christ Church Youth Group meets at 9:45 am on the third Sunday of every month in the teen room, located in the church undercroft. Anyone in 7<sup>th</sup> through 12<sup>th</sup> grades who is interested in joining us will be welcomed with loud screams and open arms!

## **#7 – MUSIC MINISTRY**

Sue Stillo

This year, music at Christ Episcopal went beyond the walls of our church as several groups reached out to the community.

On November 9th, our eight member choir - Janet Ullo, Antonia Harewood-Harris, Barbara Cato, Andrea McQueen, Patti Alleger, Paula George, Gil Janes, Howard Alleger, and Susan Stillo performed at Stroudsburg High School with 175 other area choristers in Project One Step. Many months were spent in preparation. This was not only a beautiful concert, but it raised over \$11,000 for Monroe County Food Pantry and Bridges Out of Poverty.

On November 24th, CEC hosted an Interfaith Worship Service for the Stroudsburg Area Churches. The Community Choir consisted of 35 members from other area churches. We sang a rhythmic version of For the Beauty of the Earth and other hymns from various faiths.

On December 8th, the Teen Bell choir - Cassi Shands, Liz McQueen, Pamela Woisin, Alicia Laing, Noel Nelson, along Paula George, Assistant; performed sacred Christmas Carols at the Stroudsmoor Inn's Tree Lighting Festival. Everyone enjoyed the fine performance. The teens spent several months after church practicing for this event and were well prepared.

On December 15th, two members of the Teen Choir: Cassi Shands and Noel Nelson performed in a Children's Choir for Bishop Paul's Farewell Mass in Wilkes Barre. It was a beautiful piece by Vaughn Williams that the Bishop used for his Ordination and then presented as a surprise gift from the children.

At the Christmas Eve family service the Teen Bell choir performed the entire Mass ringing the bells for each Christmas Hymn. Justin McQueen was song leader. Prelude music was performed by Cassi Shands on viola, and Liz McQueen on piano.

At the 11:00 Christmas Eve Service the Teen Orchestra performed the entire Mass. They did an excellent job. Members include: Russell House, saxophone; Natori Tom-Wing, flute; Yacine Tom Wing and Liz McQueen, clarinet; Zarya Tom Wing, French horn; Winnai Hoyt, cello; Lena Morella, violin; Noel Nelson, keyboard; Justin McQueen, xylophone bells.

Once a month, Miss Sue leads a music class for the children in the Bridges Out of Poverty program while their parents are attending their classes. Songs are learned, instruments are played, and children engage in fun singing games.

Also new for this year, a hand held wireless microphone was purchased and Adult choir members took turns, over the summer, to song lead at each mass.

Overall, it was a successful year for the Music Department.

**Christ Episcopal Church**  
**2014 Annual Budget Worksheet**  
**General Fund**

Page 1

| Account                            | Description                              | October 2013<br>Actual | 2013<br>Budget | 2014<br>Proposed<br>Budget |
|------------------------------------|--|------------------------|----------------|----------------------------|
| <b>GENERAL FUND</b>                |  |                        |                |                            |
| <b><u>INCOME</u></b>               |  |                        |                |                            |
| <b><u>Contribution Income</u></b>  |  |                        |                |                            |
| 4030                               | General Fund Offering                    | 124,172                | 134,000        | 150,000                    |
| 4050                               | Loose Plate Offering                     | 2,884                  | 4,000          | 3,500                      |
| 4060                               | Christmas Donations                      | 10                     | 2,200          | 1,200                      |
| 4070                               | Easter Donations                         | 365                    | 600            | 600                        |
| 4080                               | Initial Offering                         | 11                     | -              | -                          |
| 4090                               | Ash Wednesday                            | 85                     | -              | -                          |
| 4205                               | Parish Discret Donations                 | 10                     | -              | -                          |
| 4205-101                           | Parish Discret - 4th Sun                 | 1,006                  | -              | 1,000                      |
| 4206                               | Bishop Discret Fund                      | 346                    | -              | -                          |
| 4207                               | Outreach Proj donations                  | 1,200                  | -              | -                          |
| 4210-102                           | Votive Candles                           | 44                     | -              | 100                        |
| 4220-103                           | Church School                            | 10                     | -              | -                          |
| 4230-104                           | Flower Donations                         | 930                    | -              | 1,000                      |
| 4262-305                           | Corn Beef Dinner - Youth                 | 467                    | -              | -                          |
| 4270                               | Youth Outreach                           | 21                     | -              | 100                        |
| 4280-109                           | Youth Activity Donations                 | 429                    | 1,000          | 500                        |
| 4290-110                           | Columbarium                              | 800                    | -              | -                          |
| 4295-111                           | Memorials                                | 100                    | -              | -                          |
|                                    | <b><u>Total Contribution Income</u></b>  | <b>132,890</b>         | <b>141,800</b> | <b>158,000</b>             |
| <b><u>Investment Income</u></b>    |  |                        |                |                            |
| 4553                               | Nilis Trust Income                       | -                      | -              | 500                        |
| 4555                               | Houser Trust Interest                    | 1,386                  | 1,400          | 1,400                      |
| 4560                               | Selwood Trust Interest                   | 7,353                  | 10,000         | 10,000                     |
| 4602                               | F S LaBar Mem Fund Income                | 300                    | 450            | 300                        |
|                                    | <b><u>Total Investment Income</u></b>    | <b>9,039</b>           | <b>11,850</b>  | <b>12,200</b>              |
| <b><u>Miscellaneous Income</u></b> |  |                        |                |                            |
| 4601                               | Bequest Income - Unrestricted            | 10,817                 | -              | -                          |
| 4609                               | Weis Market Rebates                      | 372                    | 300            | 400                        |
| 4610                               | Church Use Donations                     | 30                     | -              | -                          |
| 4615                               | Baptism donations                        | 50                     | -              | -                          |
| 4620                               | Rectory Rent                             | 8,960                  | 15,600         | 15,600                     |
| 4621                               | Rectory Utilities Income                 | 278                    | 500            | 500                        |
| 4630                               | Narcotics Anonymous                      | 490                    | 400            | 500                        |
| 4640                               | Alcoholics Anonymous                     | 325                    | -              | 300                        |
| 4650                               | Miscellaneous Income                     | 12                     | -              | -                          |
|                                    | <b><u>Total Miscellaneous Income</u></b> | <b>21,334</b>          | <b>16,800</b>  | <b>17,300</b>              |
|                                    | <b><u>TOTAL INCOME</u></b>               | <b>163,263</b>         | <b>170,450</b> | <b>187,500</b>             |

| Account  | Description                                 | October 2013<br>Actual | 2013<br>Budget | 2014<br>Proposed<br>Budget |                   |
|----------|---|------------------------|----------------|----------------------------|-------------------|
|          | <b>GENERAL FUND</b>                         |                        |                |                            |                   |
|          | <b>EXPENSES</b>                             |                        |                |                            |                   |
|          | <b><u>Payroll &amp; Taxes</u></b>           |                        |                |                            |                   |
| 5061-001 | Rector Salary                               | 20,503                 | 24,604         | 26,648                     |                   |
| 5061-002 | Rector FICA reimb                           | 3,481                  | 4,178          | 4,334                      |                   |
| 5062-002 | Rector Housing                              | 25,000                 | 30,000         | 30,000                     |                   |
| 5063-003 | Rector Pension                              | 10,581                 | 10,581         | 10,977                     |                   |
| 5064-004 | Rector Life Insurance                       | -                      | 467            | 484                        |                   |
| 5065-005 | Rector Continuing Educ                      | -                      | 500            | 500                        |                   |
| 5066-006 | Rector Travel/Busin Exp                     | 1,270                  | 2,300          | 1,800                      |                   |
| 5067-007 | Rector Health Insurance                     | 954                    | 1,150          | 1,200                      |                   |
| 5071     | Secretary Salary                            | 11,682                 | 14,018         | 14,560                     |                   |
| 5072     | Bookkeeper Salary                           | 2,569                  | 3,601          | 3,822                      | 3.5/hrs/wk @ \$21 |
| 5073     | Organist Salary                             | 16,250                 | 19,500         | 20,000                     |                   |
| 5075     | Custodian Salary                            | 3,406                  | 4,550          | 4,680                      | 6/hrs/wk @ \$15   |
| 5101     | Guest Priest Stipend                        | 800                    | 1,300          | 1,200                      |                   |
| 5102     | Guest Priest Mileage                        | 199                    | 450            | 400                        |                   |
| 5105     | Supply Organist                             | -                      | 525            | 500                        |                   |
| 5205     | Payroll Taxes                               | 2,594                  | 3,100          | 3,300                      |                   |
| 5206     | Payroll Processing Exp                      | 129                    | 160            | 300                        |                   |
| 5210     | Workers Comp Insurance                      | 540                    | 300            | 650                        |                   |
| 5220     | Staff Christmas Bonus                       | -                      | 490            | 500                        |                   |
|          | <b><u>Total Payroll &amp; Taxes</u></b>     | <b>99,957</b>          | <b>121,774</b> | <b>125,855</b>             |                   |
|          | <b><u>Administrative Expenses</u></b>       |                        |                |                            |                   |
| 5420     | Bank Charges                                | 10                     | -              | -                          |                   |
| 5430     | Office Supplies                             | 376                    | 600            | 500                        |                   |
| 5435     | Office Equip/Software                       | 682                    | 500            | 600                        |                   |
| 5440     | Postage                                     | 181                    | 400            | 400                        |                   |
| 5450     | Copier Supplies                             | -                      | 300            | -                          |                   |
| 5454     | Telephone                                   | 645                    | 800            | 800                        |                   |
| 5456     | Internet                                    | 760                    | 950            | 950                        |                   |
| 5460     | Miscellaneous Office                        | -                      | 500            | -                          |                   |
| 5470     | Travel Expense                              | 1,587                  | -              | 1,600                      |                   |
| 5490     | Audit / Legal Fees                          | -                      | 2,000          | -                          |                   |
|          | <b><u>Total Administrative Expenses</u></b> | <b>4,240</b>           | <b>6,050</b>   | <b>4,850</b>               |                   |
|          | <b><u>Church Utilities</u></b>              |                        |                |                            |                   |
| 5635     | Electricity - Church                        | 2,480                  | 3,000          | 3,000                      |                   |
| 5645     | Water & Sewer                               | 444                    | 750            | 600                        |                   |
| 5655     | Gas   | 3,810                  | 3,300          | 4,600                      |                   |
| 5665     | Trash Hauling                               | 455                    | 450            | 550                        |                   |
| 5666     | Alarm System                                | 305                    | 50             | 400                        |                   |
|          | <b><u>Total Church Utilities</u></b>        | <b>7,494</b>           | <b>7,550</b>   | <b>9,150</b>               |                   |
|          | <b><u>Building Maintenance</u></b>          |                        |                |                            |                   |
| 5710     | Janitorial Supplies                         | 601                    | 750            | 750                        |                   |
| 5740     | Repairs/Maintenance                         | 1,675                  | 3,000          | 2,000                      |                   |
| 5742     | Church Preservation                         | -                      | 6,000          | -                          |                   |
| 5760     | Insurance / Property                        | 2,942                  | 3,700          | 3,700                      |                   |
|          | <b><u>Total Building Maintenance</u></b>    | <b>5,218</b>           | <b>13,450</b>  | <b>6,450</b>               |                   |

|      |                                       |                |                 |                |
|------|---------------------------------------|----------------|-----------------|----------------|
|      | <b><u>Rectory Expenses</u></b>        |                |                 |                |
| 5910 | Electric - Rectory                    | 63             | -               | -              |
| 5940 | Property Taxes                        | 3,912          | 4,000           | 4,000          |
| 5960 | Maint/Repairs - Rectory               | 3,000          | 750             | 1,000          |
| 5962 | Rectory Preservation                  | -              | 1,200           | -              |
| 5970 | Water/Sewer                           | 319            | 600             | 500            |
|      | <b><u>Total Rectory Expenses</u></b>  | <b>7,294</b>   | <b>6,550</b>    | <b>5,500</b>   |
|      | <b><u>Church Ministries</u></b>       |                |                 |                |
| 6015 | Diocesan Assessment                   | 14,121         | 21,182          | 20,700         |
| 6020 | Diocesan Acceptance                   | 2,354          | 3,530           | 1,724          |
| 6050 | Bishop Discretionary Fund             | 346            | -               | -              |
| 6105 | Outreach Projects                     | 230            | 1,000           | 2,271          |
| 6120 | Parish Discretionary                  | 10             | -               | -              |
| 6121 | Parish Discret - 4th Sun              | 617            | -               | 800            |
| 6205 | Altar Flowers                         | 1,205          | -               | 1,500          |
| 6206 | Easter Flowers                        | 400            | -               | 400            |
| 6220 | Music/Sheet/Special                   | 326            | 600             | 500            |
| 6220 | Organ/Piano Maintenance               | 605            | 900             | 1,500          |
| 6277 | Organ Preservation                    | -              | 500             | -              |
| 6285 | Worship Supplies                      | 1,416          | 2,000           | 1,800          |
| 6310 | Diocesan Event/Convention             | 265            | 200             | 300            |
| 6320 | Vestry Expenses                       | 69             | -               | -              |
| 6325 | Vestry & Lay Training                 | -              | 200             | -              |
| 6330 | Education Materials                   | 176            | 500             | 200            |
| 6350 | Printed Materials                     | 244            | 250             | 300            |
| 6375 | Stewardship Resources                 | -              | 500             | -              |
| 6378 | Offering Envelopes                    | -              | 300             | -              |
| 6430 | Parish Life                           | 967            | 1,000           | 1,000          |
| 6460 | Communications                        | 1,310          | 1,500           | 500            |
| 6510 | Youth Activities                      | 216            | 1,000           | 1,200          |
| 6520 | Sunday School                         | 344            | 1,000           | 1,000          |
| 6620 | Columbarium Expense                   | 444            | -               | -              |
|      | <b><u>Total Church Ministries</u></b> | <b>25,665</b>  | <b>36,162</b>   | <b>35,695</b>  |
|      | <b><u>TOTAL EXPENSES</u></b>          | <b>149,868</b> | <b>191,536</b>  | <b>187,500</b> |
|      | <b>INCOME LESS EXPENSES</b>           | <b>13,394</b>  | <b>(21,086)</b> | <b>-</b>       |

**#9 – RECTORS REPORT**

Rev. Doug Moyer

Rector's Report

The purpose of the rector's report is to give a brief overview of the past year as well as highlight some of the challenges and opportunities which we will likely face in the upcoming year. But before I begin with a review of the year, as well



as a look ahead, I must first fulfill the requirement of reporting some statistics from the past year.

In 2013 we baptized 5 new Christians, married one couple and presided at 6 funerals. We held 153 Saturday Evening and Sunday services, with an average weekend attendance of 117. That is a 5.5% increase over last year's average attendance of 111 and the second consecutive year in which we have seen our attendance numbers grow. We also celebrated the Eucharist an additional 54 times during weekday services and provided the Eucharist an additional 39 times in visitations to parishioners who are either shut-ins or were hospitalized. These statistics all indicate we remain a growing parish.

But we are not just growing in numbers; we are also growing in our ministries. As Michele Causton mentioned in her report (and I am not going to repeat all that she said), we are currently involved in, and actively planning, a number of new ministries that are positively impacting the lives of those who are less fortunate than we; people who reside not only in our local community, but also in the world. From the Bridges Out of Poverty families; to the hungry in Monroe County and to people as far away as Central America and Africa. And not only are these ministries effective in reaching out to the needy today, we can also be confident that our outreach programs will continue well into the future because of the support you as a parish have made to our youth program. Teaching our young people the importance of living out the gospel not only in words, but also in actions. And your support of the youth in this parish is especially evident today in your election of one of our teens, Sam, to serve on vestry.

Two years ago after I accepted your call to come to Christ Church, I told you in what was my first annual meeting with you that my focus would be on ministry; the ministries to which I was certain God would call us. And God has certainly done that. But more importantly, you have faithfully, joyously and enthusiastically responded to God's call. And God has blessed you and your work because of your faithful response.

In the two years we have been together the parish has seen a 25% increase in weekly attendance, a 33% increase in communicants and years of budget deficits replaced by this year's budget surplus and next year's proposed

balanced budget – a balanced budget that a former treasurer described as the “first in recent memory”. I doubt there are many, if any at all, parishes in this diocese that can point to such signs of health and growth. And that is because of all your hard work and faithful response to God’s call.

But just as I challenged you two years ago to keep your focus on the ministries to which God would call us, I again urge you to do the same. Our parish growth and financial outlook are signs that we are a healthy and vibrant parish. But they do not point to our work being done; but rather to our work just beginning. Because of your faithfulness God will continue to call us; call us to do more. So we must all be prepared to actively participate in our many ministries.

Our food pantry will soon be ready. Because of Russell House’s work in cleaning up the so-called dungeon and building shelves to store food; and your support of Russell’s work, our food pantry will soon serve the hungry within our community. And that means we will need volunteers; volunteers to staff the pantry; to stock shelves; to be here to serve when the pantry is open; to donate and or solicit food or funds to be sure we can provide for those who are hungry.

Our work with the Bridges Out of Poverty Program will continue. The group that meets here will move on after this year, but will be replaced by the group that just began the program this year. We will again be asked to host dinners; to provide meals for the families for Thanksgiving or Christmas; to help with gifts for the children for school and at Christmas; and to provide mentors. We will continue to need more people to help these families as they work to escape from the clutches of poverty.

This past year God sent us the gift of Mother Kim; a priest who is gifted in the area of youth ministries. And even though Mother Kim was only with us a short time, she had an enormous impact on our youth program. And Mary Ellen and Steve Whiteley, along with Michele and Rob Causton, have picked up the torch passed on to them by Mother Kim; and our youth group is once more an enthusiastic part of our parish. A group that has embraced new outreach ministries of their own. And the youth group is vibrant and making a difference not only because of the work of Mother Kim and the Whiteley’s and the Causton’s, but also because of your very generous support.

As Chris Nelson reported, our Sunday school continues to grow not just in numbers, but also in the children's understanding of the stories that shape our faith. As anyone in the emergency response field will tell you, people with a strong faith are able to deal with life crises far, far better than those who have no faith background. And children who have a firm faith foundation are far more likely to make better life choices than those who do not. Through the dedicated work of our Sunday school teachers, we are equipping our children with a gift that will serve them their entire lives. And this is already evident because as Chris also reported, the young people in our Sunday school have also participated in outreach projects of their own. If you would like to participate in this very valuable ministry, please see Chris Nelson and she can talk to you about ways you can help.

We are also in need of people who can serve the church in any number of capacities (as Martha mentioned). Altar Guild, acolytes (not limited to those under 18), choir, ushers, lectors, on and on.

One of our responsibilities as Christians is to tell those who do not know Christ the saving power and love God offers them in Jesus Christ. This is evangelism. And one of the easiest, and most important, groups for us to evangelize, to teach about the love of God in Christ, is our children. And Mother Kim demonstrated to us that one of the best ways to do this is through a youth minister. I propose that as we continue to grow we consider adding a part-time youth minister to our staff at Christ Church. A person who would be a resource for both our Sunday school teachers and our youth group leaders.

These last two years have been exciting years as we have seen our ministries grow. And as these ministries increased, God has blessed our efforts. But all of the ministries I have mentioned are no longer new to us. These are all ministries that we identified over the last two years. But there are certainly many more opportunities for us. But that will require more of us to become involved on a more regular basis. And as Michele discovered, the more you become involved in God's work, the more you give, the more you actually receive. In ways that you will find every bit as surprising as she did. And so I urge each of you to

consider what talents, skills and passions you possess – gifts given to you by God – which you could offer to the church.

Finally, I believe it is imperative that we form an Outreach Committee this year. A group whose charge will be to identify new ministries to which God will most assuredly call us as we continue down the path we are on. Please consider serving on that committee. Maybe you have a vision for a ministry that we do not currently offer that is exactly what God is calling us to do. Or maybe you have a talent that is exactly what is needed for a ministry to which you may have never imagined you were called; but one that is precisely what will be needed in our community or the world.

As Michele Causton mentioned in her report, we are a parish who lives out our mission statement. If you are struggling with determining how you can best help with that, please consider joining the Outreach Committee as they seek new ways for Christ Church to continue to shine Christ's light into a dark world.

May God continue to bless this parish in all we do in His Name.

Thank you.

*“A welcoming, compassionate and healing community”*